



Australian Government

Department of Industry, Science and Resources

**Department of Infrastructure, Transport,
Regional Development, Communications and the Arts**

Sample application form

On Farm Connectivity Program Round 2

Version 5 October 2023

This document shows the questions included in the online application form for this program. It will help you prepare your responses and the mandatory attachments you need before you apply online.

Instructions

The online form captures the information required by the department to assess and manage your application for services and funding.

The first page of the application page contains the following instructions.

Internet browsers supported by the portal

We recommend that you use the following browsers for optimum functionality:

- On Windows: The latest versions of Mozilla Firefox, Google Chrome and Microsoft Edge
- On Mac: The latest versions of Safari and Google Chrome

Completing your application

The application consists of separate pages as shown in the navigation menu on the left hand side of the portal page. You can navigate between pages using the menu or the buttons at the bottom of each page.

A red asterisk * indicates a mandatory question. A warning message may appear if you have not completed all of the mandatory questions or if there is an issue with information you have entered.

Saving your responses

You can save your changes at any time by using the Save button.

To prevent you losing your work you should save often. The portal will time out after 30 minutes if you do not save. Typing or moving your mouse does not reset the time out.

You must use the Save and Continue button to validate the information on each page. If you use the menu to navigate between pages, you will be prompted on the final page to go back and validate all of the information you have entered. A tick indicates a validated page.

You can modify saved responses up until you submit your application.

Participants

You may invite others to assist in completing your application via the application summary page. To do this:

- Select the Application summary link at the top of the page
- Select the Participants button
- Enter the details

An email will be sent to the participant inviting them to access the application.

Submitting your application

You must complete every page of the application before you can submit.

You must also read and agree to the declaration which advises you of your responsibilities.

Check all your answers before you submit your application. After you submit, it will no longer be editable.

Getting help

If you require further assistance completing this form, [contact us](#) by email or web chat or on 13 28 46.

Sample

A. Program selection

Before you start you should have the following details ready.

- confirmation that you can supply Connectivity Solution and the associated eligible equipment listed in Appendix B to an eligible Primary Producer (see Primary Producer eligibility criteria listed in Appendix C)
- confirmation that you will be able to supply the Connectivity Solution and the associated eligible equipment to the eligible Primary Producer within 120 calendar days of the sale/purchase
- name and email address of the eligible Primary Producer.

A.1. Program selection

You must select from a drop-down menu the program that you are applying for. If you have been provided with an Invitation code, you will be able to enter it here which will select the program for you.

- Field 1 select - On Farm Connectivity Program Round 2
- Field 2 select - On Farm Connectivity Program Round 2

When you have selected the program, the following text will appear.

The On Farm Connectivity Program is an election commitment announced as part of Labor's Plan for a Better Future. This program forms part of the Better Connectivity for Rural and Regional Australia Plan (Better Connectivity Plan) and assists Primary Producers to take advantage of digital agribusiness solutions to boost productivity and improve safety.

The Australian Government announced \$30 million for the On Farm Connectivity program in the October 2023 budget with \$15 million available for Round 1 and Round 2 of the program. A further \$3 million is now being provided for Round 2.

For Round 2 of this grant opportunity \$18 million is available in 2024-25 or until funding is exhausted, whichever occurs first.

The grant (rebate) amount will be up to 50% of the cost of the eligible connectivity solution and the associated eligible equipment items/s listed at Appendix B of the [grant opportunity guidelines](#) up to the maximum grant (rebate) amount of \$30,000 (GST exclusive).

The objectives of the program are to:

- extend digital connectivity and take advantage of advanced farming technology
- enhance a Primary Producers' capacity to implement digital agribusiness solutions through improved connectivity
- capitalise on the agricultural sector's potential for increased productivity and growth
- support access to new communications equipment by offsetting some of the cost

The intended outcomes of the program are:

- increased investment in equipment to support operations of the agricultural sector
- increased efficiency, competitiveness, productivity and profitability of the agricultural sector
- improved safety on farm
- increased use of advanced farming technology

- improved knowledge of advanced farming technology and digital literacy.

Eligible Primary Producers can only access the program (and rebate) through an Approved Supplier (you). See section 4 of the Guidelines for eligibility requirements.

The grant (rebate) will be up to 50% of eligible expenditure up to a maximum of \$30,000 and a minimum of \$1,000 per eligible ABN.

You should read the [grant opportunity guidelines](#) before filling out this application. We recommend you keep the guidelines open as you are completing your application so you can refer to them when providing your responses.

You may submit an application at any time over the life of the grant (rebate) opportunity.

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B. Eligibility

We will ask you the following questions to establish your eligibility for the On Farm Connectivity Program grant opportunity.

Questions marked with an asterisk are mandatory.

- Will you be supplying an eligible connectivity solution and the associated equipment items as listed in Appendix B, to an eligible Primary Producer (as defined in Appendix C)? *

See the grant opportunity guidelines for list of eligible connectivity solutions and associated equipment and eligibility criteria for Primary Producers.

You must answer yes to proceed to next question.

- Will you be able to supply, deliver and install the eligible equipment to the eligible Primary Producer within 120 days of the application being approved? *

You must answer yes to proceed to next section.

- Can you confirm the cost of training provided to the Primary Producer in the operation of approved eligible equipment items will be no more than a maximum of 10% of the total equipment purchase price?.

If no training is being supplied select Not Applicable.

- Can you confirm the cost of subscriptions to support the operation of approved eligible equipment items for a 12 month duration, will be no more than a maximum of 10% of the total equipment purchase price? *

If no subscriptions costs required to support operation select Not Applicable.

- Can you confirm the cost of the eligible equipment will be the same as or no greater than 20% above the listed eligible equipment price list provided at the time you were approved as an eligible approved supplier?*

You must answer yes to proceed to next question.

C. Applicant address

C.1. Applicant street address

You must provide your street address

When you start typing the address in the field you can select the correct one from the drop down list that appears. If it is not there you can enter manually.

C.2. Applicant postal address

You must provide your postal address

When you start typing the address in the field you can select the correct one from the drop down list that appears. If it is not there you can enter manually.

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D. Approved Supplier - Key contact

You must provide the details of a primary contact for your application.

The primary contact is the person authorised to act on behalf of the applicant and we send all email correspondence to this person. If you are not the primary contact, we will send an email to this person to invite them to register as a participant in the application. It is important that they register, or our emails will not be received. We recommend you let them know this.

If these details change, inform us as soon as possible so emails can be redirected.

- Given name
- Family name
- Phone number
- Email address
- Relationship to applicant

Sample

E. About your organisation

We collect the following data from all applicants across all grant programs. We use this data to better understand your organisation and to help us develop better policies and programs.

E.1. Indigenous organisation

Is your organisation Indigenous owned?

An organisation is considered Indigenous owned where at least 51% of the organisation's members or proprietors are Indigenous.

Is your organisation Indigenous controlled?

An organisation is considered Indigenous controlled where at least 51% of the organisation's board or management committee is Indigenous.

Sample

F. Instruction to invite Primary Producer

You must invite the relevant Primary Producer to this application to complete this page.

You can invite the Primary Producer by navigating to 'Application Summary [Application ID]:' in the blue banner above and selecting the 'Participants' button to invite the Primary Producer to the form.

By inviting the Primary Producer, I understand that my information will be accessible in this application form.

Check box

G. Primary Producer Declaration

This Section is for the Primary Producer to complete.

This is the only page in the form the Primary Producer can edit.

G.1. Primary Producer details

- provide your Australian Business Number (ABN)
- Given name
- Family name
- Position title
- Email address
- Phone number
- Mobile number

G.2. Primary Producer eligibility

You must answer yes to proceed to next section.

- do you have an ABN that has been registered for 12 months
if submitting multiple applications, ABNs must be at different locations.

You must answer yes to proceed to next section

- Does your business have an annual average gross income (i.e., total revenue before expenses and tax) from primary production of between \$40,000 and \$4 million. *

Annual average income is calculated as the average of the previous three full financial years' income for each ABN

You must answer yes to proceed to next section

- Do you confirm that you are not a hobby farmer *

You must answer yes to proceed to next section.

- Do you operate an eligible primary production activity.*

Refer to the list of eligible ANZSIC codes in Appendix D

You must answer yes to proceed to next section

- Do you agree to be contacted by the department for a case study about your connectivity solution

You must answer yes or no to proceed to next section.

Please provide a 100 words or less description of how the connectivity solution will benefit your business

(Text field)

G.3. Primary Producer ANZIC code

- Select your ANZSIC code.

G.4. Primary Producer connectivity solution location

You must provide the address where the connectivity solution will be installed and used.

A project site must be a street address. Do not provide a postal address, institution or building name.

- Project site address
- Estimated percentage of project value expected to be undertaken at site

By checking this box I declare the information above to be true and correct.

Primary Producer - click save and then close to complete this section, then log out.

H. Connectivity Solution

Please provide the details of the connectivity solution

Refer to Appendix B of the grant opportunity guidelines for guidance regarding eligible connectivity solutions and equipment. You can select one or more connectivity solutions.

H.1. Low Power Wide Area Networks (LPWAN)

- Select the eligible associated equipment that applies to the application.

You can select one or more.

Multi select:

- *LoRaWAN*
- *NarrowBand-IoT (NB-IoT)*
- *SigFox*
- *CAT-M1*
- *LTE-M technology*

H.2. Connectivity equipment

- Select the eligible associated equipment that applies to the application.

You can select one or more.

Multi select:

- *Antennas*
- *Beacons*
- *Radio transmitters*
- *Boosters and repeaters*
- *Gateways and routers*
- *Portable hotspots*

H.3. Environmental monitoring

- Select the eligible associated equipment that applies to the application.

You can select one or more.

Multi select:

- *Soil moisture probes*
- *Microclimate monitor*
- *Weather monitors*
- *Plant growth monitors*
- *Water quality monitors*
- *Water flow and pressure monitors*

H.4. Farm management

- Select the eligible associated equipment that applies to the application.

You can select one or more.

Multi select:

- *Cameras*
- *Asset trackers*
- *Battery monitors*
- *Staff safety monitors*
- *Fence monitors*
- *Silo and storage monitors*
- *Liquid level monitors*
- *Livestock monitoring systems*

H.5. Remote automation and control

- Select the eligible associated equipment that applies to the application.

You can select one or more.

Multi select:

- *Valve and irrigation controllers*
- *Pump controllers*

- *Aeration controllers*

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I. Rebate

I.1. Total cost of connectivity solution

We will reimburse you (the Approved Supplier) for up to 50% of the purchase price (excluding GST) of eligible connectivity solutions and associated eligible equipment purchased by an eligible Primary Producer.

The cost of the eligible connectivity solutions and associated eligible equipment is according to the price list provided at the time the supplier has been approved for inclusion on the list of Approved at Appendix A.

Total cost of connectivity solution

This is the total eligible expenditure and must match the quote provided. Provide the GST exclusive amount.

Type of expenditure	Head of expenditure	Financial Year	Cost
Project expenditure			
	Low Power Wide Area Networks (LPWAN)		
		2023/24	\$
	Connectivity equipment		
		2023/24	\$
	Environmental monitoring		
		2023/24	\$
	Farm management		
		2023/24	\$
	Remote automation and control		
		2023/24	\$
	Training (Up to 10% of the total equipment purchase price)		
		2023/24	\$
	Subscriptions (limited to 12 months to a maximum of 10% of the total equipment purchase price)		
		2023/24	\$
	Delivery and Installation		

Type of expenditure	Head of expenditure	Financial Year	Cost
		2023/24	\$
Total			

Rebate amount \$ (figure based on up to 50% total eligible expenditure. You must enter the GST exclusive amount.)

The minimum rebate amount under this grant opportunity is \$1,000. The maximum rebate amount under this grant opportunity is \$30,000.

You can claim up to the maximum rebate amount for each eligible Primary Producer with an ABN.

You can claim more than one rebate where the eligible Primary Producer has multiple properties with a separate ABN for each primary production property.

Attachments

Quote must be itemised and show equipment price, training, subscription, delivery and installation separately.

Please attach your quote here. The quote must match the eligible expenditure above.

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J. Bank account details

J.1. Bank account details

If your application is successful we will need to set up a payment process to pay your rebate. We need your bank account details to do this. If your application is not successful we will not process these details.

We can only pay the rebate to the applicant organisation, who if successful will be party to an agreement with the Commonwealth. You must provide bank account details for this organisation.

J.2. Account details

Account name

BSB

Account number

J.3. Payment contact

Given name

Family name

Email address

Phone number

K. Application finalisation

You must answer the following questions and add any supporting documentation required.

K.1. Conflict of interest

Do you have any perceived or existing conflicts of interest to declare?

Refer to the grant opportunity guidelines for further information on your conflict of interest responsibilities.

If yes, describe the perceived or existing conflicts of interest.

Your response is limited to 750 characters including spaces and does not support formatting.

If yes, describe how you anticipate managing this conflict.

Your response is limited to 750 characters including spaces and does not support formatting.

K.2. Program feedback

Did you read the grant opportunity guidelines? *

You must select from a drop-down menu.

We welcome any additional feedback on the guidelines.

Your response is limited to 750 characters including spaces and does not support formatting.

How satisfied were you with the process of applying for a grant? *

You must select from a drop-down menu.

We welcome any additional feedback on the application process.

Your response is limited to 750 characters including spaces and does not support formatting.

L. Application declaration

In order to submit your application you will be required to agree to the following declaration.

L.1. Privacy and confidentiality provisions

I acknowledge that this is an Australian Government program and that the Department of Industry, Science and Resources (the department) will use the information I provide in accordance with the following:

- [Australian Government Data and Digital Strategy](#)
- [Commonwealth Grants Rules and Principles](#)
- grant opportunity guidelines
- applicable Australian laws.

Accordingly, I understand that the department may share my personal information provided in this application within this department and other government agencies:

- a. for purposes directly related to administering the program, including governance, research and the distribution of funds to successful applicants
- b. to facilitate research, assessment, monitoring and analysis of other programs and activities unless otherwise prohibited by law.

I understand that where I am successful in obtaining a grant, the financial information that I provide for the purposes of payment will be accessible to departmental staff to enable payments to be made through the department's accounts payable software system.

I understand that information that is deemed 'confidential' in accordance with the grant opportunity guidelines may also be shared for a relevant Commonwealth purpose.

The department will publish information on individual grants in the public domain, including on the department's website, unless otherwise prohibited by law.

L.2. Applicant declaration

I declare that I have read and understood the grant opportunity guidelines, including the privacy, confidentiality and disclosure provisions.

I declare that the proposed project outlined in this application and any associated expenditure has been endorsed by the applicant's board/ management committee or person with authority to commit the applicant to this project.

I declare that the applicant will comply with, and require that its subcontractors and independent contractors comply with, all applicable laws.

I declare that the applicant and any project partners are not listed on the [National Redress Scheme](#) list of institutions, where sexual abuse has occurred, that have not joined or signified their intent to join the Scheme.

I declare that the applicant is not named by the [Workplace Gender Equality Agency](#) as an organisation that has not complied with the *Workplace Gender Equality Act 2012*.

I confirm that the applicant, project partners and associated activities are in compliance with current [Australian Government sanctions](#).

I declare that the information contained in this application together with any statement provided is, to the best of my knowledge, accurate, complete and not misleading and that I understand that giving of false or misleading information is a serious offence under the *Criminal Code Act 1995* (Cth).

I acknowledge that I may be requested to provide further clarification or documentation to verify the information supplied in this form and that the department may, during the application process, consult with other government agencies, including state and territory government agencies, about the applicant's claims and may also engage external technical or financial advisors to advise on information provided in the application.

I agree to participate in the periodic evaluation of the services undertaken by the department.

I approve the information in this application being communicated to the department in electronic form.

I acknowledge that if the department is satisfied that any statement made in an application is incorrect, incomplete, false or misleading the department may, at its absolute discretion, take appropriate action. I note such action may include excluding an application from further consideration; withdrawing an offer of funding; using the information contained in the application for a fraud investigation that would be consistent with the Australian Government's Investigations Standards and Commonwealth Fraud Control Framework including recovering funds already paid.

I declare that I am authorised to submit this form on behalf of the applicant and acknowledge that this is the equivalent of signing this application.

Sample